

# Wenzao Ursuline University of Languages

Application Form for Tuition Deferment of the \_\_\_ Semester in the \_\_\_ Academic Year

Application Date: mm/ dd/ yy

Student Name		Student Number		Class	
ID / ARC Number			Student's Contact Number		
Deferred tuition NT\$ _____	Due Date and Amount	First Installment	mm/ dd/ yy	Amount	
		Second Installment	mm/ dd/ yy	Amount	
Required Documents	<b>【Oversea students】</b> Interview records, Tuition sheet, screenshots of contact records of the parents, copies of residence Alien Residence Certificate.				
<b>【Affidavit】</b> I agree and confirm the following terms and facts: 1. If tuition deferment is approved, installment payments shall be made on time. In the event of failure to make a payment on time or non-compliance, no tuition deferment application will be accepted in the future. 2. Students who fail to pay the total tuition by the end of the semester will be expelled from school in accordance with the school regulations.  I _____ hereby confirm and agree to follow the regulations of Wenzao Ursuline University of Languages on tuition deferment. If I fail to comply, I understand and agree that the failure will result in my expulsion from Wenzao.					
Student's Signature	SOSA				
<b>【Application Process】</b> Overseas students: Fill in the application form → Interview with SOSA → Prepare required documents (Includes the interview record) → Students' Signature → Homeroom's Signature → Submit the application to Student Assistance Section (Day Division) / Student Affairs Section (Division of Continuing Education)					
Homeroom Teacher <small>(Please signature on behalf of the chairman of the department during winter and summer vacations)</small>	Handled by	敬會	核決		
	Student Assistance Section	Accounting Office	Dean of Student Affairs		

# 緩繳申請晤談紀錄表

## Application for Tuition Deferment Interview Record

約談日期： 年 月 日  
Interview Date: mm/ dd/ yy

學生姓名 Name		學 號 Student Number		班 級 Class	
原因描述 (學生填寫) Reasons Description (Student report)					
評估意見 與建議 (單位填寫) Handler's comments					
承辦人員 Handler of SOSA		二級主管 Supervisor of SOSA		一級主管 first-level supervisor	